

Hello Coaches & Event Supervisors (ES),

Please see important detailed message below sent Jan. 23 and available on the website under “Updates”.

**ES Meeting/Training** (open to team coaches as well): There are two meetings scheduled as follows (choose one that best fits your schedule):

Saturday, February 25<sup>th</sup>, 10 am – Noon, CSU, East Bay Hayward campus, room N120.

Saturday, March 4<sup>th</sup>, 10 am – Noon, San Jose City College, room S123.

**Event Assistants:** I will send an email notice when registration opens.

**Coaches:** As indicated in an earlier email, the team’s coach is responsible for their event’s Event Supervisor. ANY issues that arise before and during the tournament you will be asked to work it out with your ES.

**ESUS Event Boards** are now available on the website under the “Tournament” tab. Be sure to check the **Mission Possible** event board for your teams SETUP time. No exceptions in time will be made. If your team did not get a preferred time for an event, then a PARTICIPANT may approach the ES on tournament day only to ask for an “OPEN” time slot.

**Team Number two time slot event times CANNOT** be changed event if the ES says it is okay. Your team will be DISQUALIFIED from the event.

**Rule Clarifications/Questions** available on the National Sci Oly website at [www.soinc.org](http://www.soinc.org).

Let me know if you have questions.

Thanks,

Barbara Little

**From:** Barbara Little [<mailto:barareaso@outlook.com>]

**Sent:** Monday, January 23, 2017 2:24 PM

**To:** Barbara Little <[barareaso@outlook.com](mailto:barareaso@outlook.com)>

**Subject:** Bay Area Regional Science Olympiad EVENT SUPERVISOR REGISTRATION!

**Importance:** High

Hello BARSO Event Supervisors,

A HUGE "Thank you" for registering to supervise an event at the BARSO tournament scheduled for Saturday, March 11<sup>th</sup> at CSU, East Bay, Hayward campus.

As an Event Supervisor (ES), you are VITAL to the success of the tournament. Students have been preparing for the tournament all year and deserve the best! You are responsible for EVERY aspect of the event in which you have volunteered (see attached Event Supervisor Responsibilities list). If you feel you are unable to supervise your event, please contact your team's coach asap.

Please see detailed notes below on how best to prepare for your event. A copy of this email will be added to the website [www.bayareascioly.com](http://www.bayareascioly.com) at "Updates" located under the "Tournament" tab.

Please Review the following on the website [www.bayareascioly.com](http://www.bayareascioly.com) under the "Volunteer" tab"

- \*Event Supe Responsibilities (also attached)
- \*Event Supe Agreement – due at event day registration signed
- \*Eye Protection Defined
- \*Event Logistics – details on how to prepare and set up for each event
- \*Tournament Schedules with your event times
- \*Event Resources – National website link with great resources for each event
- \*National Rule Clarifications – a change or addition to the written rules in the rule book
- \*National FAQs – National considers them to be an addition to the rules
- \*Event Supe Info and Tips from National

There will be an Event Supervisor meeting at CSU, East Bay Hayward. The tentative date and time is Saturday, Feb. 25<sup>th</sup>, 10 am – to noon. An email will be sent once finalized. We will also have a phone meeting with each Event Supe prior to tournament day to discuss how you will set up and run your event. You will also be asked to email a copy of your test.

**Written Tests:** Each ES is responsible for writing their own test. ~~However, I MAY have a college student experienced with Sci Oly available to write a test for a \$50 stipend. LET ME KNOW ASAP IF YOU WOULD LIKE ME TO CHECK (please provide your team name and your event name).~~ No longer available.

**ESUS events** with an event score sheet (available on the National website) will receive a populated score sheet prior to tournament day. You will want to add it to a laptop to score your event at the tournament.

Let me know if you have questions or concerns AFTER reading the information on the website.

Thanks again,  
Barbara Little, Regional Director  
Bay Area Regional Science Olympiad  
[www.bayareascioly.com](http://www.bayareascioly.com)