

Event Sign Up System (ESUS) and DRAFT Schedule FAQs

What is ESUS?

The Event Sign Up System (ESUS) is a way for teams to register online for a testing time in events that extend beyond the two-time-slot events listed on the tournament schedule.

When is the ESUS available?

Team coaches voted a few years ago to open the ESUS registration mid-January. This time frame allows enough time for all interested schools to have registered their teams.

How does the ESUS process work?

*Registered team coaches with a paid registration fee will receive an email in early January with their team's specific username and password along with ESUS website access information. The email will let coaches know the "open" and "close" dates and times for sign ups. Normally, signups open at 5:00 pm on a Friday and close at 5:00 pm the following Friday. Teams can make any needed time slot changes during that time. Once signups close no changes are allowed. **Word of caution: many of the time slots fill up within the first ten minutes of the "open" time.***

How can I find out the time slots available ahead of time?

Look at the draft tournament schedule for your team's division (available on the website). Most ESUS events are scheduled in four, fifteen-minute time slots in each hour. Two teams can sign up for each time slot. On tournament day, the team that is first ready to compete in their time slot will test first while the second team waits their turn. If a team is late to their registered time slot, then they risk not competing in that event. It is the decision of the Event Supervisor to schedule the team for a later time slot, if available, or disqualify the team from that event.

Why do some ESUS events indicate "must be present the full hour"?

*If an ESUS event has a written test, then teams must remain for a full hour in order to take the written test and test their device in that time slot. **Schools with more than one team registered MUST sign up for the SAME one-hour time slot so that the written test is not compromised.** For this reason, teams' must work together when determining their preferred one-hour time slot.*

How best can a team coach prepare for the ESUS?

*The ESUS website (www.esus.us) includes a "demo" tab and is a great way to prepare for signups. Meet with your team and other team coaches at your school site to determine the preferred time slots needed for each ESUS event. Be sure to have back-up times in case your preferred time is not available. Prioritize the events in which a specific time is needed and register for those events first. **Most importantly, be ready to choose times as quickly as possible when the "open" time arrives.***

What if I do not get the time slots my team will need for tournament?

Check back on the ESUS website during the “Open” time period to see if other teams have made changes that might open your preferred time slot. Once the ESUS registration time is “closed” then there is just ONE option as follows: **a team participant may approach the Event Supervisor on the morning of tournament and ask to be switched to an “open” time slot on the schedule.**

Once the ESUS time has closed coaches will receive an email the week following indicating that the “Event Boards” are available on the tournament website. The Event Boards are final and will indicate any “open” time slots available.

Why is the tournament schedule a “Draft” and when will it be “Final”?

The schedule is in “Draft” form until the day of the tournament except for possible, last minute schedule changes due to a room change or an event in which the Event Supervisor is no longer available or is not prepared. Prior to that time the only changes to the schedule are ones that are necessary due to the number of teams competing or room changes.

What if my team has a conflict with the tournament schedule?

Often many teams have scheduling conflicts and there are too many to accommodate. However, the schedule is available early enough in the year for teams to make any needed changes to their team with plenty of time in which to prepare for tournament.

Can a team switch or trade a time slot?

Except for the ESUS events as noted above, teams CANNOT switch or trade a time slot. If a team does so they will be **disqualified from the event.**

Can an Event Supervisor switch or trade a time slot for a team?

Again except for the ESUS events as noted above, an Event Supervisor cannot switch or trade a time slot for a team. If they do, the team will still be **disqualified from the event.**

For additional tournament information see “Tournament Basics” on the website.