

Hello BARSO Event Supervisors,

A HUGE “Thank you” for registering to supervise an event at the BARSO tournament scheduled for Saturday, March 11th at CSU, East Bay, Hayward campus.

As an Event Supervisor (ES), you are VITAL to the success of the tournament. Students have been preparing for the tournament all year and deserve the best! You are responsible for EVERY aspect of the event in which you have volunteered (see attached Event Supervisor Responsibilities list). If you feel you are unable to supervise an event, please contact your team’s coach asap.

There are three kinds of ESs as follows:

1. New, has no clue of the responsibilities associated with the event in which they agreed to volunteer. They do not bother to read the important emails or follow the directions provided to ensure a well-planned event. Show up at tournament unprepared!
2. New, and is very aware of their responsibility as an ES. They follow all directions and check on all available resources for their event (see below).
3. Experienced ES who is well aware of the importance of their responsibilities and just need reminders (see below).

Please see detailed notes below on how best to prepare for your event. A copy of this email will be added to the website www.bayareascioly.com at “Updates” located under the “Tournament” tab.

Please Review the following on the website www.bayareascioly.com under the “Volunteer” tab”

- *Event Supe Responsibilities (also attached)
- *Event Supe Agreement – due at event day registration signed
- *Eye Protection Defined
- *Event Logistics – details on how to prepare and set up for each event
- *Tournament Schedules with your event times
- *Event Resources – National website link with great resources for each event
- *National Rule Clarifications – a change or addition to the written rules in the rule book
- *National FAQs – National considers them to be an addition to the rules
- *Event Supe Info and Tips from National

There will be an Event Supervisor meeting at CSU, East Bay Hayward. The tentative date and time is Saturday, Feb. 25th, 10 am – to noon. An email will be sent once finalized. We will also have a phone meeting with each Event Supe prior to tournament day to discuss how you will set up and run your event. You will also be asked to email a copy of your test.

Written Tests: Each ES is responsible for writing their own test. However, I MAY have a college student experienced with Sci Oly available to write a test for a \$50 stipend. LET ME KNOW ASAP IF YOU WOULD LIKE ME TO CHECK (please provide your team name and your event name).

ESUS events with an event score sheet (available on the National website) will receive a populated score sheet prior to tournament day. You will want to add it to a laptop to score your event at the tournament.

Let me know if you have questions or concerns AFTER reading the information on the website.

Thanks again,

Barbara Little, Regional Director
Bay Area Regional Science Olympiad
www.bayareascioly.com